

Baby Shower Planning Checklist

Every to-do from 8 weeks out to party day. Check them off as you go.

8+ WEEKS OUT

- ☐ Set your budget (and agree on who's chipping in)
- ☐ Pick a date and time with the guest of honor
- ☐ Choose a venue — home, restaurant, or rented space
- ☐ Draft the guest list with the parents-to-be
- ☐ Pick a theme and color palette
- ☐ Decide: surprise shower or not?

6 WEEKS OUT

- ☐ Send invitations (paper or digital)
- ☐ Plan the menu — brunch, lunch, or sweet treats
- ☐ Order or plan the cake / cupcakes
- ☐ Choose 4–5 games and buy small prizes
- ☐ Start a gift-tracking sheet for thank-you notes

4 WEEKS OUT

- ☐ Buy or DIY decorations (balloons, banners, tableware)
- ☐ Plan the drink station — punch, lemonade, coffee
- ☐ Buy favors for guests
- ☐ Confirm any vendors (caterer, baker, rentals)
- ☐ Nudge guests who haven't RSVP'd

2 WEEKS OUT

- ☐ Finalize the headcount
- ☐ Buy non-perishable food and drinks
- ☐ Prep game materials — print, cut, and pack pens
- ☐ Make a setup-day timeline
- ☐ Charge the camera / clear phone storage

1 WEEK OUT

- ☐ Confirm final details with every helper and vendor
- ☐ Buy fresh flowers or pick up balloon orders
- ☐ Prep anything freezable or make-ahead
- ☐ Pack a host kit: tape, scissors, markers, extra pens
- ☐ Share the day-of timeline with your co-hosts

Baby Shower Planning Checklist

Every to-do from 8 weeks out to party day. Check them off as you go.

DAY BEFORE

- ☐ Decorate the space (or as much as the venue allows)
- ☐ Prep food that can be made ahead
- ☐ Set up the gift table and card box
- ☐ Lay out games, prizes, and favors
- ☐ Get some rest — tomorrow's the fun part

PARTY DAY

- ☐ Finish food setup 1 hour before guests arrive
- ☐ Greet guests and point them to the guest book
- ☐ Kick off games after everyone's settled
- ☐ Keep the camera rolling — candid moments win
- ☐ Send the parents-to-be home with leftovers & love

Hosting? Grab the matching printables.

Games packs, welcome signs & wish cards — instant downloads at
themainsqueeze.gumroad.com